**[](https://jp.smartsheet.com/try-it?trp=77379&utm_language=JA&utm_source=integrated+content&utm_campaign=/guide-to-lean-project-management&utm_medium=ic+lean+project+management+lean+rapid+improvement+kaizen+event+report+form+word+jp&lpa=ic+lean+project+management+lean+rapid+improvement+kaizen+event+report+form+word+jp&lx=VP_CyadgTnJOljvhy0tIYgBAgeTPLDIL8TQRu558b7w)リーンラピッド改善(カイゼン)イベントレポートフォーム**

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| **一般情報** | | | | | | | | |
| **イベント名** | |  | | | | | | |
| **場所** | |  | **ファシリテーター** | |  | | | |
| **エグゼクティブスポンサー** | |  | **チームリーダー** | |  | | | |
| **バリューストリームチャンピオン** | |  | **開催日** | |  | | | |
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| **チーム** | | | | | | | | |
| **メンバー名** | **スキル/役割** | | **メンバー名** | | | **スキル/役割** | | |
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| **改善** | | | | | | | | |
| **イベントの目的・目的** | | | **主な改善点** | | | | | |
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| **測定可能な利点** | | | | | | | | |
| **メトリック** | | | **数量単位** | **測定 – 前 –** | | | **測定 – 後 –** | **予測される変更** |
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| **その他の利点** | | | | | | | | |
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| **追加のドキュメント**  チャート/グラフィックス/写真/など添付、配置、または提供されたリンク | | | | | | | | |
| **B E F O R E** | | | **A F T E R** | | | | | |
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